From: Denise-Girish denisegirish@gmail.com

Subject:

Date: December 2, 2024 at 6:07 PM

To:

Webmasters Report FY2024

- Added about 56 trips to the Subsig Calendar.
 - This includes work done sometimes to remove/update Cancelled/modified trips.
- Added documents from previous meetings to Google Drive.
- Added Trip Bulletins to the Trip Bulletins webpage as I got them from the Trips Director.
- Created Google Driver Folder for the Trip Director to add Trip Guideline documents
- Frequently updated Website hosting Apps.

The Webmaster lists trips on Subsig's Google Calendar. This is the bulk of the work. This job was made simpler this year because the Trip Director formalized the format and would format the listing before sending it to the Webmaster. The job becomes inconvenient when the Trip Leaders want to lead trips at the last minute or if the trip gets cancelled. Thankfully this does not happen often.

Please consider the environment before printing this.

